



LEON COUNTY BAIL BOND BOARD LICENSE INDIVIDUAL LICENSE APPLICATION

**** Submit Original copy with the filing fee to Leon County Treasurer****

Date of Application: _____ New Application _____ Renewal Application _____

If renewal, please list license number and expiration date: _____

Name of Applicant: _____

Business Name: _____

Applicant's Address: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Physical Address where business is conducted within the County: _____

*****FOR BACKGROUND CHECK ONLY*****

Name, address, and background information of each person who is in charge of your business in Leon County. **New and renewing applicants shall furnish a full and current criminal history (at the applicant's expense) to the bail bond board at the time of application.**

Name: _____

Mailing Address: _____

Phone Number: _____ Sex: _____ DOB: _____ SSN: _____

Driver License Number and State: _____

Name and address for agent for service of process for Leon County matters:

Name: _____ Phone Number: _____

Address for service: _____

The following are names of all employees and agents actively engaged with the applicant in processing the giving or making of bail bonds within the county:

Do you intend to pledge property to secure your bond? Yes _____ No _____

If so, list on **Exhibit "B"** all non-exempt real estate owned by you that you intend to convey in trust to the Bail Bond Board to secure payment of any obligations incurred by you in the bonding business if the license is granted. If the license is approved, you must execute to the Board the deeds of trust to the property listed in **Exhibit "B" (Minimum value \$50,000)**.

Provide current tax statements of all taxes due from each taxing unit with power to assess or collect taxes against the real property indicating that there are no taxes owed and that there are no outstanding tax liens against the real property.

County tax receipts and statements: _____ Date: _____

City tax receipts and statements: _____ Date: _____

School tax receipts and statements: _____ Date: _____

Is applicant married? Yes _____ No _____

If yes, the spouse **MUST** execute a sworn statement agreeing to transfer to the board, as part of the trust, any right, title, or interest that the spouse may have in this property; and the spouse **MUST** execute the deeds of trust to any community property placed in the security deposit. **Exhibit "C"**.

You **MUST** also provide a current appraisal of the property made by a real estate appraiser who is a member in good standing of a nationally recognized profession appraiser society or trade organization that has an established code of ethics, educational program, and professional certification program. If you desire to use the values as set out by the tax appraiser, please check the box below.

I request that the Bail Bond Board use the values on the real property as set out by the Tax Appraiser. (You **MUST** attach a copy of the tax appraisal)

Do you intend to pledge cash, cashier's check, or certificates of deposit to secure your deposit

(Minimum \$50,000)? Yes _____ No _____.

If yes, the amount of cash value of any certificates of deposit or cashier's check you, as the applicant, intend to place on deposit with the Leon County Treasurer (Applies to New Applicants ONLY)

\$ _____.

I.D. Number: _____ Amount: _____

I.D. Number: _____ Amount: _____

I.D. Number: _____ Amount: _____

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(Certification of Deposit or Cashier's Checks **MUST** read: ("**FOR THE BENEFIT OF LEON COUNTY TREASURER**")

The cash deposit or the funds realized from the trust shall be used to pay the final judgment of any bond forfeitures that result from the licensee's execution of a bond.

If the license is approved, deliver the original certificate of deposit, cashier's check, or cash equivalent to the Treasurer's Office within 30 days following the Board's tentative approval of the license.

Have you ever been convicted or granted probation for any criminal offense? (Traffic convictions in Justice or Municipal Courts need not be listed) Yes ____ No ____

If yes, list the name of the offense, the court, the date and disposition.

Have you ever been convicted of a felony or a misdemeanor involving moral turpitude?

Yes _____ No _____

If yes, list the name of the offense, the court, the date.

Are you involved in ANY civil litigation at this time, including bail bond litigation?

Yes _____ No _____

If yes, give the date of filing each suit, cause number, names of the parties and court in which pending and brief description of the nature of the litigation.

(List the subject matter of the litigation, the court, the date, the county, the state, and disposition).

Is the applicant currently in the bail bond business? Yes _____ No _____

If yes, list name of Bail Bond Company and all counties with which you are currently associated.

Has applicant been previously engaged in the bail bond business? Yes _____ No _____

If yes, list the name of the company (companies) previously associated with:

If applicant or person in charge of this business has been licensed under Texas Occupation Code § 1704 in another county, the application **SHALL** be accompanied by a sworn statement from the applicant that he/she has **NO** unpaid final judgments. (*Exhibit "D"*)

Has applicant been denied or refused a license to act as a bondsman? (This includes revocation or suspension of a license) Yes _____ No _____

If yes, where and when did such action occur?

Has applicant withdrawn an application before a Bail Bond Board voted on it? Yes _____ No _____

If yes, where and when such action occurred, and gives the details.

Applicant shall submit a fee of \$500.00 in cash, check, or money order made payable to the Leon County Treasurer for the filing of any original or renewal application, and a copy of the receipt shall be submitted with this application.

Applicant shall submit *Exhibit "E"* acknowledging that the applicant has the required apprenticeship and continuing legal education. Applicant shall also submit *Exhibit "F"* from the supervising licensed surety.

Applicant shall attached letters of recommendation containing current addresses and current telephone numbers, from three (3) reputable persons who have known the applicant for a period of at least (3) years, recommending the applicant “has a reputation of honesty, truthfulness, fair dealing and competency ,” and recommending the Board grant approval of the license to the applicant.

Applicant **SHALL** attach a complete sworn financial statement.

Applicant declares that he and all employees have read and will comply with Texas Occupation Code§ 1704, and the rules prescribed by the Board.

Applicant agrees that **NO** bondsman may execute, in any County, bail bonds in the aggregate that exceed Ten (10) the value of the property or cash equivalent held as security of deposit or in trust.

Applicant **SHALL** submit to the Board a certified copy of a valid assumed name certificate, properly filed with the clerk of Leon County indicating the name in which the applicant will conduct business in Leon County.

Applicant **SHALL** insure and provide proof of insurance with this application and keep current the insurance on any improvements on the property against any damage or destruction while the property remains in trust, in the full amount of the value claims for improvements.

Applicant agrees he will not further encumber property after conveying it in trust to the Leon County Bail Bond Board without notifying and obtaining the Board’s permission.

Applicant agrees to keep taxes paid and current on the property while it remains in trust.

Applicant agrees and consents that in the event this application if found to contain any false statements; omission of material information or misrepresentation of any kind, this application may be disapproved, suspended, or revoked.

Applicant agrees that no licensee may use a telephone number, address or office of a non-licensee to conduct any bail bond activities, and will not advertise or solicit under an unlicensed name, telephone number, address, or logo.

Applicant understands that such advertising or solicitation may result in the suspension or revocation of his/her license.

Applicant

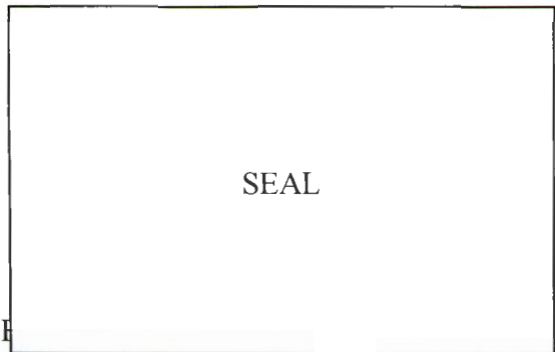
The State of Texas§
County of Leon§

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, who, after being by me duly sworn, on oath deposes and says:

My name is _____, I am capable of making this affidavit and am competent to testify to matters stated herein; I am personally acquaint with the facts stated in this application and know such facts to be true and correct. I further swear all facts and information are true and correct.

Applicant

Given under my Hand and Seal of Office, this the _____ day of _____, 20_____



Notary public in and for the State of Texas

EXHIBIT "A"

This exhibit was intentionally left blank for future use.

EXHIBIT "B"

Non-Exempt real estate owned by me:

Property – Legal Description:

Net worth: _____

Outstanding Liens: Yes _____ No _____

Total Outstanding Liens: _____

Lien Holder: _____

Non-Exempt real estate owned by me:

Property – Legal Description:

Net worth: _____

Outstanding Liens: Yes _____ No _____

Total Outstanding Liens: _____

Lien Holder: _____

Non-Exempt real estate owned by me:

Property – Legal Description:

Net worth: _____

Outstanding Liens: Yes _____ No _____

Total Outstanding Liens: _____

Lien Holder: _____

I, _____, agree that I will keep all taxes paid on each of the properties listed above, while they remain in the trust to the Leon County Bail Bond Board;

I will not further encumber the property after it is in trust to the Leon County Bail Bond Board, without notifying and obtaining permission of the Board.

I will insure and keep current the insurance on any improvements on the property against damage or destruction while the property remains in trust, for the full amount of improvements.

Applicant's Signature

EXHIBIT "C"

I, _____, am the spouse of the named applicant, and I agree to transfer to the Leon County Bail Bond Board, in trust, any right, title or interest I have in the property listed in Exhibit "B" as attached to named applicant's application for a license to act as a bail bondsman in Leon County.

SPOUSE'S SIGNATURE

The State of Texas§
County of Leon§

Before me, a Notary Public, on this day personally appeared _____
Known to me to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he or she executed the same for the purpose and consideration therein express.

SPOUSE'S SIGNATURE

Given under my Hand and Seal of Office, this _____ day of _____, 20____

Notary Public in and for the State of Texas

SEAL

EXHIBIT "D"

CERTIFICATE OF NO OUTSTANDING FINAL JUDGMENT

This is to certify that I, _____ the Applicant, have **NO** final judgments that have been unpaid for more than 30 days that arose directly or indirectly from any bond executed by me in any of the Counties of the State of Texas.

Affiant's Signature

The State of Texas§
County of Leon§

I, _____, being duly sworn, deposes and says: The foregoing certification of no outstanding final judgments, marked **Exhibit "D"** is true and correct and is within my personal knowledge.

Subscribed and sworn to, before me, this _____ day of _____, 20_____

Applicant

Notary Public in and for the State of Texas

SEAL

EXHIBIT "E"

In the two (2) years preceding this application, I have had at least one year of continuous employment in the bail bond business under the supervision of a licensed surety for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business.

Dates of continuous work experience: _____

Name, address, and telephone number of company where experience was obtained: _____

I have completed in person at least eight (8) hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education accredited in the State.

Name of the course(s) of continuing legal education taken and number of hours per course: _____

Where the course(s) of continuing legal education were taken: _____

Dates the course(s) were taken: _____

Affiant's Signature

The State of Texas§
County of Leon§

I, _____, being duly sworn, deposes and says: The foregoing statement, marked Exhibit "E" is a full and complete statement of my apprenticeship and continuing legal education. This statement is true and correct and is within my personal knowledge.

Subscribed and sworn to, before me, this _____ day of _____, 20____

Notary Public in and for the State of Texas

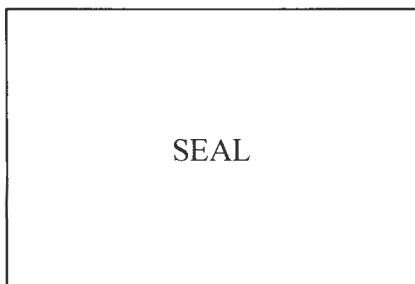


EXHIBIT "F"

The State of Texas§
County of Leon§

**SUPERVISOR'S AFFIDAVIT OF APPRENTICESHIP
(FOR NEW APPLICANTS ONLY)**

My name is _____ and I am authorized and competent to make this affidavit, I am a licensed surety in the County of _____, Texas. In the two (2) years preceding his/her application, I have supervised _____, whom I have employed continuously for one (1) year. He/she has worked not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business.

Affiant

Subscribed and Sworn under penalty of perjury the _____ day of _____, 20____

Notary Public in and for the State of Texas

SEAL